Guidelines for Contributors of Papers for Symposium

✓ Deadline for submission of Abstracts is January 31, 2012. Length of abstract should not exceed 250 words.

✓ Deadline for submission of full papers is May 15, 2012. Incorporate feedbacks, comments/suggestions received during question – answer.

✓ Paper should not exceed 12 pages.

✓ Use Times New Roman 12 Font size or Palatino 11 Font for text, 18 Bold for title and 14 Bold for sub-headings.

✓ Give at least email address of Author for correspondence if not of all.


✓ Use simple formatting and avoid unnecessary formatting eg. Avoid use of different types of borders, backgrounds, etc. in Tables and Figures.

✓ Provide figures, maps, charts in black and white as printing color figures in black and white degrades their quality.

Follow the following guidelines:

Full-Length Articles-

Maximum length is 4,500 words, plus a 250-word abstract. Footnotes should be incorporated into the text wherever possible or be presented as endnotes. Article style (including literature citations) is based on The Journal of Forestry Style and Formats. English units are preferred. Manuscript guidelines are presented below.

Style and Form

Nomenclature and Terminology-Common names in English are used for most plants and animals. Scientific names are included in parentheses following the first use of the common name.

Mathematical Material-Articles submitted should only include mathematics if they are necessary to support the conclusions of the manuscript. Mathematical material should be in the simplest form to ensure accuracy and prompt publication of paper.

Literature Cited-Literature citations are to provide the reader with enough information to find a document from the appropriate source. This information should be stated in a clear and concise manner. Theses and unpublished papers may be included sparingly. Only those appearing in the text should appear in the citation list at the end of the article. Personal communications should be cited in the text and should
include the affiliation of the person and the date of the communication: (e.g. John Helms, pers. comm., University of California-Berkeley, Aug. 10, 2006).

List all references alphabetically at the end of the paper and cite them parenthetically in the text by the author-date system, e.g. (Smith 2006). Directly quoted material must include the page number, e.g., (Smith 2006, p. 17). If a citation includes three or more authors, use et al. where cited in the text, e.g., (Smith et al. 2006), but list all authors with the citation under Literature Cited. Limit the number of citations to three per set of parentheses. Arrange references cited together within parentheses chronologically. Publications by the same author(s) in the same year should be listed as 2006a, 2006b, etc.

Examples of Literature Cited style:

**Book**

**Chapter in book**

**Article in journal**

**Proceedings**

**Technical report**

**Thesis/dissertation**

**Web publications**

**Tables and Figures**
The critical test for a table or figure is that it is the best way to communicate the information that it contains. Captions and titles for tables and figures should have enough detail so the table or figure will stand alone. Tables should not duplicate data presented in figures. All tables and figures must be cited in numerical order in the text. Place each table and figure on a separate page with its title at top. Place table
titles and figure captions together at the end of the manuscript. Figures must be submitted as separate high-resolution EPS, TIFF, or JPG files. Do not embed figures within the manuscript file.

Tables should be double-spaced; however, exceedingly large tables may be single-spaced to reduce the number of pages they cover. Tables should be sized to fit on a single 8.5 by 11 page in portrait orientation NOT landscape. Total table width should be no more than 7 in.; total table height should be no more than 9.66 in. including the table title and table footnote(s). Table titles, column heads, and side heads should be in initial cap and lowercase, not all caps. Single-weight horizontal lines should go across the top of the table body, below the column headings, and below the table. Vertical lines should not be used to separate columns. Units should appear under the column heading, but above the line separating the headings from the body of the table, except when two or more consecutive columns have the same units; then the unit is under the line separating the headings and the body, in parentheses, centered over the applicable column, and preceded and followed by ellipses extending over applicable columns. Table footnotes may be designated with numbers or letters or symbols; choose the one that is least confusing with other entries in the table (e.g., exponents, letters indicating significantly different means, and asterisks indicating significance) and be consistent among the tables. The sequence for symbols in table footnotes is asterisk, dagger, double dagger, section mark, parallel lines, number symbol. Use common abbreviations like yr (year and years), dbh (not DBH), ha, ht, vol, m³, cm, g, kg.

Figures may be maps, diagrams, photographs, or summaries of results, such as bar charts and line graphs. The line weight for rules should be at least 1 point (no hairline rules). Captions appear at the bottom of the figure in the journal, but are listed on a separate page at the end of the manuscript. Captions should not appear on the figure itself. Labels for figures should be in initial cap and lowercase, not all caps. Avoid fake 3-D and other effects that add to the complexity of the figure, but not to its ability to communicate. Figures may be presented in black and white, use fill patterns or shadings with sufficient contrast so that they are distinguishable when reproduced. Avoid the use of gray or colored backgrounds in graphs and charts.