



KATHMANDU UNIVERSITY

Dhulikhel, P.O. Box 6250, Kathmandu, Nepal
Tel: (011) 661399, Fax: , 977-11-661443, 977-1-5533814, e-mail: info@ku.edu.np

01 September 2017

UNDERGRADUATE ADMISSIONS

DOCUMENT VERIFICATION AND ADMISSION NOTICE (3rd List Open Merit)

This is to notify that applicants indicated in the attached program-wise document verification and admission lists are selected for document verification and admission in the undergraduate programs of School of Engineering of Kathmandu University. Selected applicants are required to contact **concerned department** for document verification and admission from **September 3 to 4, 2017** between **10:30 AM to 3:00 PM**.

Procedure for Document Verification and Admission (Candidates are required to strictly follow the sequence):

1. Appear in person in the concerned department with **original documents** (and with **clear copies** of them) and **original admit card of KUCAT** (indicating **PCM exam** taken).
2. Submit the concerned department **transcript (or mark sheets) of +2 or equivalent**. The candidate should have passed +2 with minimum **50% aggregate** marks and minimum **50% PCM** (or PMCs for Computer Engineering, Geomatics Engineering, and Architecture). Students who have completed **+2 in biology** stream must have taken **additional mathematics** course and passed it with cumulative **PCM of 50%**. These are **absolutely needed** for the offer to be valid along with **3 recent photos** (PP-size). Other required documents are: copy of SLC mark sheet, copy of character certificate(s) clearly indicating date of birth and parent name, copy of citizenship, and original migration. Note program specific requirement and notification if any in the list.
3. Pay the required fees to **Kathmandu University's** Account at any branch of the following banks:
Nepal Investment Bank Ltd. (NIBL): A/C No.: 00501030250009
Nabil Bank Account No.: 0110010955102
Machhapuchchhre Bank Ltd Account No.: 2022524044147028

Fee for admission in Engineering Programs: **NRs. 127,000** (one hundred twenty seven thousand only); **Please do not pay the fees before the document verification.**

4. Submit one copy of payment voucher to the department and complete the admission and registration forms. Duly get the **declaration** signed by yourself and guardian. Keep your copy of voucher safe. Get the copy of **document verification and fee payment certification** from the department.

NOTES:

- In the event that **erroneous information or invalid documents** have been provided by the applicant, intentionally or otherwise, the applicant will be rejected and admission offer will be **invalidated**.
- **Request for the extension of the deadline will not be considered.**
- Unfilled seats, if any, will be offered to the alternative candidates. Please follow the KU website for subsequent verification and admission lists.
- The bank at KU will be open till 3:00 PM on working days except Friday.
- Candidates submitting the withdrawal request **until 8 September 2017, 03:00 PM** will be entitled to get only **30%** admission fee refund (50% of caution money and 30% of rest of the fees). Candidates submitting withdrawal request **after 8 September will not be entitled to get any refund.**

Dean, School of Engineering