

Kathmandu University
School of Science and School of Engineering
UNDERGRADUATE ADMISSIONS
DOCUMENT VERIFICATION AND ADMISSION NOTICE
(Admission under Quota)

Procedure for Document Verification and Admission (Candidates are required to strictly follow the sequence):

1. Appear in person in the concerned department with **original documents** (and with **clear copies** of them) and **original admit card of KUCAT** (indicating **PCM/PCB exam** taken).
2. Submit the concerned department **transcript (or mark sheets) of +2 or equivalent**. The candidate should have passed +2 with minimum **50% aggregate** marks and minimum **50% PCM** (PCM/PCB for Pharmacy, Biotech and Environmental Science; or **PMCs** for Computer Engineering, Geomatics Engineering, and Architecture). Students who have completed **+2 in biology** stream must have taken **additional mathematics** course and passed it with cumulative **PCM of 50% for Engineering Programs**. These are **absolutely needed** for the offer to be valid along with **3 recent photos** (PP-size). Other required documents are: copy of SLC mark sheet, copy of character certificate(s) clearly indicating date of birth and parent name, copy of citizenship, and original migration. Note program specific requirement and notification if any in the list.
3. Pay the required fees to **Kathmandu University's** Account at any branch of the following banks:

Nepal Investment Bank Ltd. (NIBL): A/C No.: 00501030250009

Nabil Bank Account No.: 0110010955102

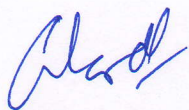
Machhapuchhre Bank Ltd Account No.: 2022524044147028

For amount of fee to be paid for each individual case, please contact HR or Finance Division of KU;
Please do not pay the fees before the document verification.

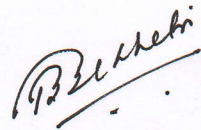
4. Submit one copy of payment voucher to the department and complete the admission and registration forms. Duly get the **declaration** signed by yourself and guardian. Keep your copy of voucher safe. Get the copy of **document verification and fee payment certification** from the department.

NOTES:

- In the event that **erroneous information or invalid documents** have been provided by the applicant, intentionally or otherwise, the applicant will be rejected and admission offer will be **invalidated**.
- **Request for the extension of the deadline will not be considered.**
- Unfilled seats, if any, will be offered to the alternative candidates. Please follow the KU website for subsequent verification and admission lists.
- The bank at KU will be open till 3:00 PM on working days except Friday.



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