

Kathmandu University

Vacancy Announcement

Kathmandu University (KU) is an autonomous, not-for-profit institution of higher learning dedicated to maintaining high standards of academic excellence. Pursuing the mission of providing quality education for leadership, KU is in the forefront of knowledge industry in the field of management, science and technology, education, arts, medical sciences & Law.

KU is looking for committed, competent, and qualified professional to take up positions on Full time on *contract basis: (Non-Permanent position)*

Position	School	Minimum Qualification Required	Responsibility
Administrative			
Support Staff School Management System	Engineering	BBIS/ BIM or other IT related Bachelor Degree (minimum second division) with strong skill in computer application	To assist Dean with the academic and administrative management
Technical			
Support Staff IT	Education	BIM or Bachelor in IT (minimum second division) with strong skill in computer application	To take care of computer lab, networking, web site updating and design, support faculties and students on online learning on Moodle platform
Lab Attendant (Electrical Electronics)	Engineering	CTEVT Diploma in Electrical and Electronics Engineering or Electronics Engineering	To take care of computer, communication and control/lighting lab
Lab Attendant (Computer)	Engineering	CTEVT Diploma in Computer Engineering	To take care of CLL lab and E- Open Learning Lab
Lab Attendant (Civil Engineering)	Engineering	CTEVT Diploma in Civil Engineering	To maintain and operate civil engineering and hydraulic engineering laboratory
Lab Attendant (Geomatics Engineering)	Engineering	CTEVT Diploma in Geomatics Engineering or CTEVT Diploma on Junior Surveyors Program	To maintain equipment's and accessories and assist in field works and admin
Lab Attendant (Architecture)	Engineering	CTEVT Diploma in Architecture Engineering	To assist in drawing, design studio, workshop, and admin
Lab Attendant (Mechanical)	Engineering	CTEVT Diploma in Mechanical Engineering	To take care of TTL and new labs in Mechanical Engineering Department

Only shortlisted candidate will be contacted for the recruitment process.

Requirements: Recent CV, copies of mark sheets and certificates of all academic degree qualifications/ transcripts, citizenship certificate, work and professional experience certificates (both existing and previous), and other credentials as applicable; Two recent PP size photographs should also be attached.

The completed application form must be submitted with necessary documents to Kathmandu University, Dhulikhel, Kavre. Salary and benefits will be as per the rule of the University.

Please fill in the following application form and submit no later than **15 December 2017, 3:00 PM.**

Registrar

Kathmandu University